

Lawton Elementary PTA

Board Meeting Minutes

February 3, 2012

In Attendance: Kathleen Bernard, Lisa Blau, Margaret Bolger, Diana Deen, Kimberlee Ely, Kelly Fulks, Dr. Gerran, Kathy Johnson, Kimball Mullins, Connie Olson, Cheryl Parks, Sarah Terry and Corrie Kahn, Building Leadership Team representative

1. General Business

- December & January minutes approved. November minutes to be edited. Will be re-routed via email for review and approval.
- Financial Report Update (Lisa Blau) – Current inflows and outflows reviewed. Budget tracking as expected compared to January 2012.
- Lawton Directory Updates – Changes can be submitted to Lawton school office.
- The January 28th article, “As parents raise cash, schools confront big gaps” that appeared in the Seattle Times was discussed.
 - A question was posed as to whether Lawton PTA along with Principal responds to Seattle Times Article.
 - Messaging in response will focus on this school year, approach and distribution of funds. Spending priorities come from the Lawton membership. Budgets are approved by general membership and dollars will be allocated accordingly. If it is determined there is a desire to fund differently our membership will be surveyed in advance. Currently SPS does not have plans for a policy change.
- Dr. Gerran’s surveyed teaching staff to assess of the 38 programs and services PTA funded last year how the teachers prioritized their value. Dr. Gerran’s will share the survey results at our next meeting.
- PTA is exploring changing its fundraising approach to a “direct drive” model at the beginning of the year. This may mean that some events shift for instance, the annual Move a Thon may move to spring. More details to come.
- PTA Staff Liaison Position
 - Goal has been to focus on bringing the PTA and staff together.
 - Develop a process for staff to submit requests for PTA funds to be shared in March
 - Dr. Gerran & Cheryl to share the position description with the staff to help remind them of her role and foster collaboration.

2. February/March Event Updates: Connie Olson, Kathy Johnson

- General PTA Meeting Rescheduled to February 27th at 6:00pm
- The Agenda will include:
 - Principal from McClure will speak about transition from elementary to middle school, PTA will present how contributions fund programs and services and finally a presentation on how technology (funded by PTA contributions are currently being used in the classroom.
- Upcoming Events:
 - 2/10 Science on Wheels
 - 2/13 – 2/17 Science Week
 - Book Fair in the Library (conducted during Science Week)
 - 2/16 Science Fair
- Kindergarten Tours – Lawton
 - There are three tours scheduled:
 - Two day-time tours scheduled: 2/16 from 9:30am-10:30am; 3/1 from 9:30am – 10:30am
 - Evening tour scheduled - 2/29 from 6pm – 7pm (evening open house)
 - Tour information to be provided by Laura Thomas or Principal Gerrans.

3. PTA Nominating Committee Needed to Recruit for Upcoming positions on the PTA board

- The nominating committee for 2013 is being identified. Once identified it will be voted upon at the upcoming February meeting.
- There are three open positions on the PTA Board for next year:
 - President
 - Website
 - Vice President

4. Fundraising Updates: Kelly Fulks and Diana Deen

- January Fund Raising Updates
 - Tee Shirt Fundraiser Awaiting for proposal on how much \$ it will cost.
- Spring Auction Fundraiser Update
 - March 10th at 5:30pm to midnight
 - Safeco Field, First Base Terrace Club
 - Tickets can be purchased at www.brownpapertickets.com/event/223905
 - Volunteer Needs:

Work	Volunteer
Raffle/Night Sales Coordinator and Volunteer	
Décor Volunteer to plan, organize, procure and set up the table decorations	
Dessert Dash volunteers of bakers to support Nancy Knoll	Kathleen Bernard & Kathy Johnson
Back-Stage Crew for the Event Night	
Set-Up crew for the Day of Event	
Procurement volunteers to gather certificates and a sundry items	
Post-Party volunteers for coordination of the parties after the event	
Make –a-Difference slideshow	Dr. Gerran's

- 2012/2013 Approach to Fundraising

5. Other Business

- Next Board Meeting is changed date to be determined.