

Attendance: Dr. Gerrans (non-voting), Lisa Blau, Amy Tucci Webert, Diane Deen (non-voting), Anson Fatland, Kelly Esterberg, Carrie Wheeler (non-voting), Lily Ulmer (non-voting), Kelly Fulks

1) General Business

- i. Approve Minutes from 5/10/13 PTA Board Meeting (Motion by Anson Fatland, second Kelly Esterberg, approved by all other voting members in attendance)
- ii. Financial Report: Lisa Blau
  1. Square worked great for the Spring Fiesta
  2. Direct Drive funds completely collected
  3. Deposit not complete for yearbook checks
  4. Sandwich grant rollover to next year
  5. Supplies for Art Docent
  6. Fifth grade grant
- iii. May Event Report-Out
  1. Science Week – Carrie
    - a. Ribbons were a hit
      - i. Suggestion for next year when students return lanyard, he/she would receive a ribbon
    - b. Continue scientists standing by board next year
  2. Move-A-Thon – Kelly F
    - a. Total tally for today \$13,714 (credit cards/PayPal/checks)
    - b. Assembly/Field Day for drawings

2) Golden Acorn – All

- a. Golden Acorn Award, for the second acorn
- b. Lifetime achievement award proceeding

3) Summer Enrichment – Lisa

- a. Week one will proceed, unsure about week two
- b. Send another email through room parents and newsletter
- c. Minimum 12 children per class required to proceed

4) Doing Business Day 2013 –All

- a. Some version of it next year
  - b. Kelly Esterberg, Lisa Blau, Carrie Wheeler, Anson Fatland, Kelly Fulks, Amy Tucci Webert volunteered
  - c. Meet in June
  - d. Stuff folders and get it in early, drop pre-filled forms at doing business day, or earlier etc.
  - e. Improve PTA forms for the coming year
- 5) Communications/Videos – All
- 6) End of the Year Potluck – Diana
- a. Celebrate outgoing board members and welcome new members at Kelly E. on June 9<sup>th</sup> with no kids
  - b. Kelly E to manage signups
- 7) Popsicle Play Date – Carrie
- a. First, Monday June 17<sup>th</sup> at noon
    - i. Need board volunteers
  - b. Have PTA booth to sign up for PTA membership.
  - c. Other Popsicle Play date, Wed, Aug 28<sup>th</sup> 6 pm
    - i. Need board volunteers
- 8) SwopBoard – Kelly E
- a. Post vacations
  - b. Fundraising tool for a team
  - c. Way to get in touch with parents
  - d. Percentage of each sale goes to the PTA via a check received monthly
  - e. 10% of donation is received by the school, but parents can choose to donate the entire amount
  - f. PayPal tool utilized and each family would need to signup for premier PayPal account
  - g. No cost to post
  - h. When you register, you select a school, and you see a dashboard of donations total for school and how much you contributed
  - i. Tell a friend incentive
  - j. No verification process to verify if the parent has a child currently attending Lawton, potential future enhancement
  - k. Email Friday – can send an email of what people need/want
  - l. Sample item sold at \$20 (\$16 net, 10% to school, \$1.99 charge)

- m. Do we need to provide a receipt or just provide Tax ID # via SwopBoard?
- n. Recommend link to the SwopBoard website, enews letter, tell friends to signup and provide kid mail flyer suggestion by SwopBoard, Email Jennifer (website)/Christine (newsletter)

9) Topics for Discussion

- a. Purchase requests: SD Card and video software – Cheryl
  - i. Need a larger memory card and processing software video for \$101
  - ii. From the PTA Priority Fund \$62 and \$39, total \$101
    - 1. Suggest we cover the amount plus tax (Motion by Kelly Esterberg, second Kelly Fulks, approved by all other voting members in attendance)
  - iii. Clarification for under individual submission for \$500 ask amount vs. large amounts
    - 1. Need to define the process
- b. Safety radios and classroom/library upgrades – Neil
  - i. Prioritize school need and we talked about classroom improvement spaces
  - ii. Projector for Library is approximately \$3300, updating furniture chairs/tables are part of the master plan
  - iii. Radios for safety - \$200 each (total \$1400), suggestion that all classrooms should have safety radios
  - iv. Talking to district about fencing options and 2 cameras installed
  - v. Library remodel balance of funds to use against, \$250 paint, tiles \$120 accent color
  - vi. Library improvements total approximately \$10,000
  - vii. Approximately \$1400 for safety radios, \$250 for paint, remainder of the funds for classroom beautification and library improvements access to surplus from fundraising to pull from the school PTA priority fund (need final funds from move-a-thon, final bill from Batch 206 Distillery) (Motion Kelly Fulks, second Anson, approved by all other voting members in attendance)
  - viii. Expenses out of PTA school priority funds (negative)

10) Other Topics/Committee Updates

- a. PTA Board Members shirts \$107.25 (president discretionary fund)
- b. Reader board: Kindergarten popsicle after last day of school, Field Day for June, Fifth grade promotion for June
- c. Hand sanitation needs to go through the school and custodial staff
  - i. Hand sanitation devices suggestion in lunchroom and hallways