

LAWTON HOLIDAY OUTREACH

Dear Parents/Guardians:

The holiday season can be a difficult time of year. It is important to remember those in our school community who may need our assistance. It is also important to acknowledge a need for help. I have been acting as the liaison between Lawton families in need and PTA outreach coordinators who secure food, grocery gift cards, and requested gifts from donors in our community. Recipients' information is kept strictly confidential; PTA volunteers know only what and how much is needed. This form contains information for BOTH donors and recipients. If requesting assistance, it is important to return this form to the school office no later than **Friday, NOVEMBER 7th**. Do not hesitate to contact me at 206-252-2130 or lthomas@seattleschool.org for additional information.

Laura Thomas
Administrative Secretary

NEED SUPPORT?

Please fill in the section below. For winter holiday assistance, complete the gift request form on back. Don't forget to list sizes as necessary! **RETURN TO OFFICE NO LATER THAN FRIDAY, NOV. 7th**.

Name:		# of Family Members:	
Phone #:		Email:	
Student Name(s):		Room #(s):	
Assistance Requested For:	THANKSGIVING and/or WINTER HOLIDAYS		

WANT TO HELP?

Please complete the section below and return this form to the school office or provide the information via email to Alice Shepard (PTA Outreach Coordinator) at ambshepard@yahoo.com.

Donations are tax deductible (Tax ID#91-1005949).

Name:		Email:		
I'd like to help with (circle):	THANKSGIVING WINTER HOLIDAYS BOTH			
I'd like to donate the following (check applicable box(es)):				
<input type="checkbox"/>	Grocery Gift Cards	Fred Meyer gift cards work well for most recipient families, but cards from any and all grocery stores are very much appreciated.		
<input type="checkbox"/>	Cash Donation	Make checks payable to "Lawton PTA" with "Outreach" on the memo line. Donations are used to purchased grocery gift cards and, if needed, presents (for the winter holidays).		
<input type="checkbox"/>	Adopt-A-Lawton-Family	Purchase gifts for Lawton students and their families. You may select from among the list of requested items (available in November).		

Donations for Thanksgiving are due by **Tuesday, November 18th**. Donations for Winter Holidays are due by **Monday, December 15th**. Please bring donations to the school office or deliver via your child's backpack in an envelope addressed to Laura Thomas. **THANK YOU!**